

Mexico-Audrain County Library District
Minutes for Board of Trustee's Monthly Meeting
June 20, 2018

Call to Order:

The meeting was called to order by President Deimeke at 10:40 a.m. Board members present included Amy Childs, Roslyn Dial, Aggie Deimeke, Bob Fenlon, Connie Hesse, and Steve Sims. Board member Gina Gilman was not present at this time. Also present: Library Director, Christal Bruner; Office Manager, Monica Taylor; and Martinsburg Library Branch Manager, Kim Boyle.

Consent items:

Approval of minutes for May 16 with a motion by Fenlon, second by Dial; motion passed 6-0 by roll call vote. Yes votes from Childs, Dial, Deimeke, Fenlon, Hesse and Sims.

Approval of minutes for June 12 special meeting with a motion by Hesse, second by Childs; motion passed 7-0 by roll call vote. Yes votes from Childs, Dial, Deimeke, Fenlon, Hesse, Sims and Gilman. Gilman attended by speakerphone at this time.

Approval of bills with a motion by Fenlon, second by Sims; motion passed 7-0 by roll call vote. Yes votes from Childs, Dial, Deimeke, Fenlon, Hesse, Sims and Gilman.

Monthly Reports:

Director's Report – sent in packet

Bruner informed the board that a district-wide staff meeting will be held at Mexico headquarters on June 26th. Mare' Proso has been chosen as Assistant Director. Ruth Taylor is working part-time processing adult books. Donations received in memory of board member Kathy Craghead will be used to purchase books Kathy would like. A list of potential board members was sent to the County Commissioners.

Statistical Report – sent in packet

Committee reports:

Finance/Endowment/Investment Fund Committee ***Fenlon, Sims***

Taylor is working on preparing the information needed by the new auditor, Cochran, Head, and Vick (CHV). There have been several procedural changes by CHV compared to previous audits. The State Auditor has been notified that we are actively working on the audit. We were told to send preliminary reports by the due date and send the final audit report when completed.

We're waiting for the final cost of the Mexico air conditioner repair before re-opening the Restricted CD.

Property/Equipment/Building Committee ***Childs, Fenlon, Hesse***

Vandalia plumbing and carpeting are top priorities. Childs called Oak Ridge Contractors four times this month and has not received a response from them. Sims will follow up on this.

The Mexico air conditioner repair is moving forward. IFS is waiting for parts to arrive.

Personnel Committee

Gilman, Hesse

Director Bruner's employment contract is signed. Gilman will send a press release about Bruner to the Mexico Ledger and Vandalia Leader.

Unfinished business:

Plans for the 50 year anniversary celebration on July 14th are on track. T-shirts are being made for the board and staff which will be paid for by The Friends of the Library.

Mexico sidewalks will be repaired shortly after the July 14th celebration.

Gilman left the meeting at this time.

New business:

The Friends of the Library will pay for a plaque in honor of board member and library supporter, Kathy Craghead.

Childs made a motion to amend the board of trustees' bylaws to state that all committees will have a minimum of two members. Fenlon seconded the motion. Motion passed 6-0 by roll call vote. Yes votes from Childs, Dial, Deimeke, Fenlon, Hesse and Sims.

As there will be no board meeting in July, it was decided to select next year's slate of officers at this meeting. The slate of officers for the coming year will be:

Aggie Deimeke, President; Steve Sims, Vice-President; Bob Fenlon, Treasurer; Gina Gilman, Secretary.

Hesse made a motion to accept the slate of officers, Childs seconded; motion passed 6-0 by roll call vote. Yes votes from Childs, Dial, Deimeke, Fenlon, Hesse and Sims.

Committee members for the coming year, as appointed by President Deimeke, will be:

Finance - Fenlon and Sims

Property and Equipment - Childs, Fenlon and Sims

Personnel - Dial, Gilman and Hesse

Martinsburg Branch Manager, Kim Boyle, discussed programs at Martinsburg for summer reading.

Patron concerns: None.

Staff concerns: None.

Executive Session: None.

Adjournment: The meeting was adjourned at 11:30 a.m. with a motion by Childs, seconded by Sims. Motion passed 6-0 with a roll call vote. Yes votes from Childs, Dial, Deimeke, Fenlon, Hesse and Sims.

Next meeting: There will be no meeting in July. The next regular meeting is scheduled for 10:30 a.m. Wednesday, August 15th at Laddonia's Ed French Memorial Library. The address is 408 E 2nd St.