

Mexico Audrain County Library District

Board of Trustee's Monthly Meeting

May 16, 2018

- 1.0 The meeting was called to order by Chairman Deimeke at 10:30 a.m. Members present included Aggie Deimeke, Amy Childs, Robert Fenlon, Steve Sims, and Connie Hesse. Roslyn Dial was welcomed as a new member. Her appointment to the board was made by the Mexico City Council. Members absent included Kathy Craghead and Gina Gilman.
- 2.0 Consent items
 - 2.1 Approval of bills with a motion by Fenlon, second by Childs; motion passed 6-0 by roll call vote.
 - 2.2 Approval of minutes with a motion by Fenlon, second by Childs; motion passed 6-0 by roll call vote.
- 3.0 Director's Report - sent in packet
- 4.0 Statistical Report- sent in packet
- 5.0 Committee reports
 - 5.1 Finance, Endowment & Investment Fund Committee- Sims, Fenlon. Monica Taylor in conjunction with working with Steve Sims and Bob Fenlon reported the library district has approximately \$1,526,00 in available funds for daily operation and investment purposes. This amount does not include the endowment or the restricted fund monies. The finance committee will secure investment options using a tiered plan for the monies available beyond expenses and emergency funds.
 - 5.2 Property & Equipment Committee-Hesse, Fenlon, Childs. Amy Childs reported she is working on building repair issues at the Vandalia facility. Christal Bruner reported she is securing bids for repairing or replacing the air conditioning unit in the Mexico facility.
 - 5.3 Personnel Committee-Craghead, Hesse, Gilman. Connie Hesse reported that the position of director will be open for accepting in house applications from May 16-June 4. Gina Gilman will retrieve the mail from the lock box during the application process. Connie Hesse also reported the committee is planning to present an updated evaluation form for use in evaluating the position of director. The committee also will review the total amount of money the district is spending on the benefit package for full time and part time personnel.
- 6.0 Unfinished business-Director Deimeke distributed a copy of the Board of Trustee By-Laws to Roslyn Dial.
- 7.0 New business-
 - 7.1 The painting and carpet project at the Mexico facility is complete. There will be a ceremony at 11 a.m. on July 14 commemorating the opening of the Carnegie building at the Mexico facility.
Board member Hesse was not present for the remainder of this meeting.
 - 7.2 A motion was made by Fenlon, second by Sims to compensate the interim director by \$2.00 per hour retroactive to April 10 and continuing until a permanent director is hired. Motion passed 5-0 by roll call vote.
 - 7.3 A motion was made by Fenlon, second by Childs to pay vacation monies owed to a former maintenance employee. Motion passed 5-0 by roll call vote.
- 8.0 Patron concerns-President Deimeke read a letter from a concerned patron. No action was taken.
- 9.0 Staff concerns-none
- 10.0 The meeting was adjourned at 11:39 a.m. with a motion by Dial, second by Sims. Motion passed 5-0 with a roll call vote.
- 11.0 The next regular meeting is scheduled for Wednesday, June 20, 10:30 a.m. at the Martinsburg Library.