

**Mexico-Audrain County Library District**  
**Minutes for Board of Trustee's Monthly Meeting**  
**September 19, 2018**

**Call to Order:**

The meeting was called to order by President Deimeke at 10:30 a.m. Board members present included Amy Childs, Aggie Deimeke, Roslyn Dial, Bob Fenlon, Connie Hesse, Kay Robnett, and Steve Sims. Gina Gilman was not present. Also present: Cochran, Head and Vick Co. (CHV) Auditor, Jean Love; CHV employee, Molly Hanley; Library Director, Christal Bruner and Office Manager, Monica Taylor.

**Audit update:**

The meeting began with an update from Jean Love and Molly Hanley at Cochran, Head, and Vick Co. This is their first year working with the library, so the audit is more time-consuming as they need to verify many different aspects of library operations. Love and Hanley left the meeting at 10:50.

**Approval of bills and minutes:**

Approval of August bills with a motion by Fenlon, second by Childs; motion passed 7-0 by roll call vote. Yes votes from Childs, Deimeke, Dial, Fenlon, Hesse, Robnett and Sims.

Approval of August minutes with a motion by Hesse, second by Robnett; motion passed 7-0 by roll call vote. Yes votes from Childs, Deimeke, Dial, Fenlon, Hesse, Robnett and Sims.

**Monthly Reports:**

*Director's Report* – sent in packet

*Statistical Report* – sent in packet

**Committee reports:**

***Finance/Endowment/Investment Fund Committee*** ***Fenlon, Robnett, Sims***

The committee met on September 17<sup>th</sup>; Fenlon and Taylor presented their investment proposal. Motion by Childs to accept the committee's proposal, second by Sims; motion passed 7-0 by roll call vote. Yes votes from Childs, Deimeke, Dial, Fenlon, Hesse, Robnett, and Sims.

***Property/Equipment/Building Committee*** ***Childs, Fenlon, Sims***

The Vandalia water heater has been working since some electrical repairs were done. Other electrical repairs are pending. We need to determine how significant the problems are before we proceed. A meeting will be scheduled at Vandalia, hopefully with Oak Ridge Contractors in attendance, to discuss the building issues.

A few options are being considered for a sign for the Vandalia library.

***Personnel Committee***

***Dial, Gilman, Hesse***

No report.

**Unfinished business:**

Mexico sidewalk repairs are moving forward and should be completed by the next board meeting.

A plaque for Kathy Craghead is being made.

There will be no change in payroll processing.

**New business:**

Laddonia Community Betterment asked for our help with paying building costs for the Laddonia Library. We currently pay no rent to use the building. Motion made by Robnett to pay \$100 rent per month to the Laddonia Community Betterment; second by Childs. Motion passed 7-0 by roll call vote. Yes votes from Childs, Deimeke, Dial, Fenlon, Hesse, Robnett, and Sims.

Mexico basement flooding has been greatly diminished by some plumbing updates. Basement walls possibly need re-sealed.

**Patron concerns:** None.

**Staff concerns:** None.

**Executive Session:** None.

**Adjournment:** The meeting was adjourned at 11:50 a.m. with a motion by Fenlon; second by Dial. Motion passed 7-0 with a roll call vote. Yes votes from Childs, Deimeke, Dial, Fenlon, Hesse, Robnett, and Sims.

**Next meeting:** The next regular meeting is scheduled for 10:30 a.m. Wednesday, October 17th at the Farber Library.