

**Mexico-Audrain County Library District**  
**Minutes for Board of Trustee's Monthly Meeting**  
**January 20, 2021**

**Call to Order:**

The meeting was called to order by President Deimeke at 10:30 a.m. Board members present included Aggie Deimeke, Jessica Johnson Ekern, Connie Hesse, Karen Mossman, Kay Robnett, Steve Sims, and Glenda Williams. Also present: Library Director, Christal Bruner, and Office Manager, Monica Taylor.

**Approval of bills and minutes:**

Approval of November and December 2020 bills with a motion by Ekern, second by Robnett; motion passed 7-0 by roll call vote. Yes votes from Deimeke, Ekern, Hesse, Mossman, Robnett, Sims, and Williams.

Approval of November 2020 minutes with a motion by Ekern, second by Mossman; motion passed 7-0 by roll call vote. Yes votes from Deimeke, Ekern, Hesse, Mossman, Robnett, Sims, and Williams. There were no minutes for December 2020 as there was no meeting that month.

**Monthly Reports:**

***Director's Report*** – sent in packet

***Statistical Report*** – sent in packet

**Committee reports:**

***Finance/Endowment/Investment Fund Committee***

***Ekern, Fenlon, Robnett, Sims***

No report.

***Property/Equipment/Building Committee***

***Childs, Fenlon, Sims***

A contractor was called on 11/10/2020 to look at the concrete work and has not gotten back to us. We have contacted another contractor who looked at the concrete and will get back to us with more information.

On 01/05/2021, Heartland Windows did a final review and re-measured the windows at Mexico. They expect it to be around 16 weeks until the windows are ready to install.

The 11/18/2020 Mexico boiler malfunction insurance claim is moving forward. Cincinnati Insurance has paid for most of the damage/repairs. Some repairs need to wait until warmer weather.

***Personnel Committee***

***Hesse, Mossman, Williams***

No report.

**Unfinished business:**

On 1/13/2021, Bob Fenlon and Director Bruner met with David Pickering to discuss the design of the bronze plaque to honor Vernelle Hull. The library will be provided with a proof and, once approved, it will take 4 to 6 weeks for delivery of the plaque.

**New business:**

A policy regarding cell phone use while driving for library business was proposed. Ekern made a motion to approve the policy, second by Sims; motion passed 7-0 by roll call vote. Yes votes from Deimeke, Ekern, Hesse, Mossman, Robnett, Sims, and Williams.

**Patron concerns:** None.

**Staff concerns:** None.

**Executive Session:** None.

**Other:** None.

**Adjournment:** The meeting was adjourned at 11:20 a.m. with a motion by Ekern; second by Williams. Motion passed 7-0 by roll call vote. Yes votes from Deimeke, Ekern, Hesse, Mossman, Robnett, Sims, and Williams.

**Next meeting:** The next regular meeting is scheduled for 10:30 a.m. Wednesday, February 17, 2021 at the Martinsburg Library/Community Room.