

Mexico-Audrain County Library District
Minutes for Board of Trustee's Monthly Meeting
June 17, 2020

Call to Order:

The meeting was called to order by President Deimeke at 10:30 a.m. Board members present included Amy Childs, Aggie Deimeke, Roslyn Dial, Bob Fenlon, Connie Hesse, Karen Mossman, Kay Robnett, and Glenda Williams. Also present: Library Director, Christal Bruner and Office Manager, Monica Taylor.

Approval of bills and minutes:

Approval of May bills with a motion by Fenlon, second by Childs; motion passed 8-0 by roll call vote. Yes votes from Childs, Deimeke, Dial, Fenlon, Hesse, Mossman, Robnett, and Williams.

Approval of May minutes with a motion by Dial, second by Williams; motion passed 8-0 by roll call vote. Yes votes from Childs, Deimeke, Dial, Fenlon, Hesse, Mossman, Robnett, and Williams.

Monthly Reports:

Director's Report – sent in packet

Statistical Report – sent in packet

Committee reports:

Finance/Endowment/Investment Fund Committee

Fenlon, Robnett, Sims

Property/Equipment/Building Committee

Childs, Fenlon, Sims

The two large, arched windows that are over 100 years old are being replaced this week at Mexico. The storage cabinets at Vandalia were finished today.

Personnel Committee

Dial, Hesse, Mossman, Williams

As recommended by the Personnel Committee, Robnett made a motion to offer Director Bruner a one-year employment contract at the same rate as the previous year, due to financial concerns related to the COVID-19 pandemic. Dial seconded; motion passed 8-0 by roll call vote. Yes votes from Childs, Deimeke, Dial, Fenlon, Hesse, Mossman, Robnett, and Williams. This is the beginning of Bruner's third year as Library Director.

Unfinished business:

Director Bruner, working with Connie Hesse, presented a photo and narrative for the memorial tribute plaque for Vernelle Hull at the Farber Library. Bruner will send this to Vernelle's daughter, Diane, for final approval. We will contact David Pickering to make the plaque. The dedication date printed on the plaque will be the month and year.

The Mexico Ledger custodial agreement is still on hold as Director Bruner hasn't heard from anyone. Fenlon suggested the possibility of the materials being donated to the library. He will contact the appropriate people to discuss how to proceed.

New business:

Updates to the personnel policy were discussed. Childs made a motion to accept the changes as written, Robnett seconded; motion passed 8-0 by roll call vote. Yes votes from Childs, Deimeke, Dial, Fenlon, Hesse, Mossman, Robnett, and Williams. Effective after the end of the pay period that is already in process, our payroll schedule will change to paychecks being issued every other Friday instead of twice per month. Also, the library will no longer offer compensatory time.

Patron concerns: None.

Staff concerns: None.

Executive Session: None.

Other:

Adjournment:

The meeting was adjourned at 11:30 a.m. with a motion by Hesse; second by Fenlon; motion passed 8-0 by roll call vote. Yes votes from Childs, Deimeke, Dial, Fenlon, Hesse, Mossman, Robnett, and Williams.

Next meeting:

There will be no meeting in July. The next regular meeting is scheduled for 10:30 a.m. Wednesday, August 19th, 2020 at the Martinsburg Library/Community Room.