

**Mexico-Audrain County Library District**  
**Minutes for Board of Trustee's Monthly Meeting**  
**May 19, 2021**

**Call to Order:**

The meeting was called to order by President Deimeke at 10:30 a.m. Board members present included Amy Childs, Aggie Deimeke, Jessica Johnson Ekern, Bob Fenlon, Connie Hesse, Karen Mossman, Kay Robnett, Steve Sims, and Glenda Williams. Also present: Library Director, Christal Bruner, and Office Manager, Monica Taylor. Upcoming Board Member, Kay Dubbert, whose official term begins 6/30/2021, attended the meeting and was welcomed to the Library Board by everyone present.

**Approval of bills and minutes:**

Approval of April bills and minutes, with a motion by Ekern, second by Williams; motion passed 9-0 by roll call vote. Yes votes from Childs, Deimeke, Ekern, Fenlon, Hesse, Mossman, Robnett, Sims, and Williams.

**Monthly Reports:**

***Director's Report*** – sent in packet

***Statistical Report*** – sent in packet

**Committee reports:**

***Finance/Endowment/Investment Fund Committee***

***Ekern, Fenlon, Robnett, Sims***

Current Treasurer Fenlon and upcoming Treasurer Robnett (along with Director Bruner and Office Manager Taylor) met with our auditor on May 7<sup>th</sup> to discuss internal control/fraud risk procedures. A printout of these procedures was distributed to all Board members today. Fenlon and Robnett reported that the meeting went well and good procedures are in place for an organization of our size.

***Property/Equipment/Building Committee***

***Childs, Fenlon, Sims***

We are waiting on a quote from a contractor for work on Vandalia's entryway concrete.

***Personnel Committee***

***Hesse, Mossman, Williams***

The committee evaluated Director Bruner on May 3<sup>rd</sup> and recommends offering her another one year contract effective on June 16<sup>th</sup>. Deimeke made a motion to extend Director Bruner's contract for one year, second by Childs; motion passed 9-0 by roll call vote. Yes votes from Childs, Deimeke, Ekern, Fenlon, Hesse, Mossman, Robnett, Sims, and Williams.

**Unfinished business:** None.

**New business:** None.

**Patron concerns:** None.

**Staff concerns:** None.

**Executive Session:** None.

**Other:** None.

**Adjournment:** The meeting was adjourned at 11:10 a.m. with a motion by Ekern, second by Sims; motion passed 9-0 by roll call vote. Yes votes from Childs, Deimeke, Ekern, Fenlon, Hesse, Mossman, Robnett, Sims, and Williams.

**Next meeting:** The next regular meeting is scheduled for 10:30 a.m. Wednesday, June 16, 2021 at the Martinsburg Library/Community Room.