

**Mexico-Audrain County Library District**  
**Minutes for Board of Trustee's Monthly Meeting**  
**September 16, 2020**

**Call to Order:**

The meeting was called to order by President Deimeke at 10:30 a.m. Board members present included Amy Childs, Aggie Deimeke, Bob Fenlon, Connie Hesse, Karen Mossman, Kay Robnett, Steve Sims, and Glenda Williams. Also present: Library Director, Christal Bruner and Office Manager, Monica Taylor.

**Approval of bills and minutes:**

Approval of August bills and minutes with a motion by Robnett, second by Mossman; motion passed 8-0 by roll call vote. Yes votes from Childs, Deimeke, Fenlon, Hesse, Mossman, Robnett, Sims, and Williams.

**Monthly Reports:**

***Director's Report*** – sent in packet

***Statistical Report*** – sent in packet

**Committee reports:**

***Finance/Endowment/Investment Fund Committee***

***Ekern, Fenlon, Robnett, Sims***

An investment CD at First State Community Bank will mature on 9/30/2020. Current CD interest rates and terms from local banks were discussed. Rates are very low at this time. Fenlon made a motion to move the funds to an 18 month Certificate of Deposit at The Bank of Missouri with an interest rate of 0.55% upon the 9/30/2020 maturity of the First State Community Bank CD. Childs seconded the motion. Motion passed 8-0 by roll call vote. Yes votes from Childs, Deimeke, Fenlon, Hesse, Mossman, Robnett, Sims, and Williams.

***Property/Equipment/Building Committee***

***Childs, Fenlon, Sims***

The concrete in front of the Vandalia Library entryway is not sloped correctly and water puddles outside the door and turns to ice in the winter. Several repair options were discussed. The Board agreed that the best long-term solution is to tear out the existing concrete in that area and pour new concrete.

The roof over the entryway at the Vandalia Library is sloped so that ice and snow slide off directly over the door. People could be hit by falling ice and snow. Property Committee members are looking into different options to divert or break up the snow and ice when it is sliding off the roof.

***Personnel Committee***

***Hesse, Mossman, Williams***

No report.

**Unfinished business:**

The Mexico Ledger custodial agreement is no longer on the table as the newspaper has new ownership.

The plaque for Vernelle Hull will be made closer to the time of the dedication ceremony. Due to the pandemic, it was agreed that it is best to postpone this event until the Spring of 2021.

**New business:**

A proposed addition to the personnel policy to match FMLA guidelines regarding medical leave was discussed. Motion by Hesse to approve the updated wording as presented, second by Sims. Motion passed 8-0 by roll call vote. Yes votes from Childs, Deimeke, Fenlon, Hesse, Mossman, Robnett, Sims, and Williams.

**Patron concerns:** None.

**Staff concerns:** None.

**Executive Session:** None.

**Other:** None.

**Adjournment:** The meeting was adjourned at 11:30 a.m. with a motion by Fenlon; second by Williams. Motion passed 8-0 by roll call vote. Yes votes from Childs, Deimeke, Fenlon, Hesse, Mossman, Robnett, Sims, and Williams.

**Next meeting:** The next regular meeting is scheduled for 10:30 a.m. Wednesday, October 21st at the Martinsburg Library/Community Room.